

**IN THE UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF PUERTO RICO**

IN THE MATTER OF:

DEBTOR (S)

CASE NO.

()

PLAINTIFF(S)

CHAPTER

DEFENDANT(S)

ADVERSARY NUMBER

SUMMONS

To the above named defendant(s):

**You are hereby summoned and required to serve upon _____
plaintiff's attorney (or if plaintiff is not represented by counsel, upon plaintiff), whose address is _____ either a
motion or an answer to the complaint which is now served upon you. If you elect to respond first by
motion, as you may pursuant to Bankruptcy Rule 7012, that rule governs the time within which your
answer must be served . Otherwise, you are required to serve an answer upon plaintiff's attorney (or
upon plaintiff if plaintiff is not represented by counsel) within thirty (30) days of the date of issuance of
this summons issued by the Clerk (or by the following date prescribed by the Court. _____), except
that the United States or an officer or agency thereof shall serve an answer to the complaint within thirty
five (35) days after the issuance of the summons.**

(If this summons and complaint is served in a foreign country), service of your answer must be served by the following date prescribed by the Court:

Your motion or answer must be filed with this Court

IF YOU FAIL TO RESPOND TO THIS SUMMONS, YOUR FAILURE WILL BE DEEMED TO BE YOUR CONSENT TO ENTRY OF A JUDGMENT BY THE BANKRUPTCY COURT AND JUDGMENT BY DEFAULT MAY BE TAKEN AGAINST YOU FOR THE RELIEF DEMANDED IN THE COMPLAINT.

CELESTINO MATTA-MENDEZ
CLERK, U.S. BANKRUPTCY COURT

Date of Issuance

BY: _____

Intake Deputy Clerk

CERTIFICATE OF SERVICE

I, _____, certify that I am _____, and all times during the service
(n a m e)
of process was, not less than 18 years of age and not a party to the matter concerning which service of
process was made. I further certify that the service of this summons and a copy of the complaint was
made _____

by: _____.

(date)

☐ **Mail Service:** Regular, first class United States mail, postage fully pre-paid, address to:

☐ **Personal Service:** By leaving the process with defendant or with an office or agent of defendant
at:

☐ **Residence Service:** By leaving the process with the following adult at:

☐ **Certified Mail Service on an Insured Depository Institution:** By sending the process by certified
mail addressed to the following office of the defendant at :

☐ **Publication:** The defendant was served as follows: [Describe briefly]

☐ **State Law:** The defendant was served pursuant to the laws of the State of _____
(name of state)
as follows: [Describe briefly]

Under penalty of perjury, I declare that the foregoing is true and correct.

Date

Signature

Print Name: _____

Business address: _____

City _____ State _____ Zip _____